

Identifying Poor Performance, Misconduct and Absenteeism Online Course Description

Cost: The cost for this program is \$49 per person.

Workforce pricing: Contact us to discuss pricing for larger groups

Course details: Performance Management can be one of the most stressful parts of a manager's job, and when not equipped with the right skills to deal with issues, it can be a daunting task to have to manage. If you are responsible for managing staff, it is important that you are able to not only identify issues such as poor performance, misconduct and absenteeism, but manage them effectively. This course allows you to develop the skills needed to deal with these issues successfully, professionally and confidently.

During this course, employees will learn about:

1. The differences between general misconduct and serious and wilful misconduct.
2. How to identify and manage common performance issues amongst your delegates.
3. The impact that poor performance, misconduct and absenteeism can have in the workplace and on the business.

Average completion time for this online course is 60 minutes.

Key Facts:

- 100% Online Course – Complete your course quickly and easily online, no need to visit a classroom.
- Same Day Certificate – Upon completion your certificate will be sent to you
- Learn at your own pace – We keep a record of how far you've progressed with your course, so you can complete it whenever you prefer.

Who is this course for? This course is suitable for any employee working in a managerial or supervisory role in an Australian organization.



Don't wait to book your training, call now on 02 9232 1010, [contact our team](#) or book through our website www.tcptraining.com