

# **TCP**TRAINING

## **Combined Course**

### **Implement Traffic Control Plans Skill Set**

**RIISS00041**

### **Traffic Controller Skill Set**

**RIISS00044**

## **Self-Evaluation Form**

**Learner Name:** \_\_\_\_\_

**Trainer / Assessor Name:** **Z. DIEZAL**\_\_\_\_\_

# TCP TRAINING

Date: \_\_\_\_\_

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## Instructions:

The candidate must complete this document after each TCP or at the end of the day to determine that they can show a consistent achievement of required outcomes and must confirm consistent performance can be applied in a range of relevant workplace circumstances.

The candidate should read each performance criteria and tick where they believe they are capable of performing the task. At the end of all assessments over the day the candidate must be able to demonstrate they can complete all performance criteria in order to be deemed competent in the qualification.

An example of demonstrating consistent achievement is shown below.

List of activities completed by the Learner in the workplace. <b>Communicate in the Workplace – RIICOM201D</b>	TCP #01	TCP #02	TCP #03
I know where the site safety procedures are located and comply with them when completing job tasks to ensure compliance.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I can identify and access communication equipment and system components	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I can establish and maintain communication with others	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I can access and apply communication equipment and systems and safety procedures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I can identify and select the most appropriate method of communication for the work environment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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This example shows that initially the candidate was unable to identify and access communication equipment or identify and select the appropriate method of communication however on the second assessment they could and that was maintained until the final assessment. Your self-evaluation should follow this same principle.

List of activities completed by the Learner in the workplace. <b>Communicate in the Workplace – RIICOM201D</b>	TCP #01	TCP #02	TCP #03
I know where the site safety procedures are located and comply with them when completing job tasks to ensure compliance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and access communication equipment and system components	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can establish and maintain communication with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can access and apply communication equipment and systems and safety procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and select the most appropriate method of communication for the work environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can effectively use communication equipment and systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can acknowledge and respond to communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I take, confirm and pass messages on promptly to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can communicate to others in a clear and concise manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I follow safety procedures, including the passing of reports and observance of local communications and emergency procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and report faults with communication equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I speak clearly and listen carefully to promote understanding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ask questions of the audience and confirm meaning of information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# TCP TRAINING

I maintain communication processes with others to assist flow of work activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I use site approved signaling methods to convey information (hand signals)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I participate in discussion to obtain information and clarify meaning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I communicate cooperatively and effectively with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I complete written documentation clearly, concisely and on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I use approved documents and pass on written information to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify different communication strategies and systems in the workplace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I participate in group discussions and engage with group members respectfully	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can interpret other communications such as flags, lights, signs, bells and whistles.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify faults and deficiencies with communication devices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can follow the emergency communication procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can contribute to and understand the record maintenance policies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I confirm the information provided is true and accurate to the best of my knowledge.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Candidate Signature:</b>	<b>Date:</b>		

# TCP TRAINING

List of activities completed by the Learner in the workplace. <b>Work Safely and Follow WHS Policies and Procedures – RIIWHS201D</b>	TCP #01	TCP #02	TCP #03
I know where the site safety procedures are located and uses them when completing job tasks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can isolate machinery, equipment, and plant and immobilise energy sources. (Turn vehicle on and off, disable power to arrow board, disconnect electricity leads)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can follow site plans and understand the symbols and information on them.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and act on safety breaches in the workplace.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select and wear appropriate P.P.E / P.P.C and maintain it to organisation requirements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I keep work areas clean and safe from potential hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can obtain the relevant permits and clearances for specialised work to be carried out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand and follow safe manual handling practices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and apply procedures relating to high-risk activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can recognise alarms and can respond accordingly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify the responsibilities associated with emergencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can apply basic firefighting principles.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify emergency escape routes and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify personal risks to my wellbeing and recognise preventative strategies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify, act on, and report situations which may endanger others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can explain the requirements for fitness for duty.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I comply with all work health and safety policies including smoking, alcohol and drug use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# TCP TRAINING

I can recognise and communicate incident and injury statistics.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can report and prepare written records of incidents and injuries.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I contribute to and participate in incident investigations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I listen to WHS instructions, clarify information and comply with reasonable requests associated with WHS policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can report safety issues to the relevant workers/management within the organisation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can determine the safety requirements for equipment, plant, machinery and hazardous substances on site.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can read and comply with Safety Data Sheets and apply site safety requirements and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify unsafe manual handling practices and apply safer alternative methods.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I participate in WHS consultation in the workplace with fellow workers and management.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I understand the effects of stress, fatigue, heat stress and hypothermia on the body and put methods in place to minimise personal harm.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I am aware I cannot use alcohol or narcotics at work and complies with the relevant workplace polices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can use emergency equipment including fire extinguishers, fire blankets, hoses, alarm systems and first aid equipment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I confirm the information provided is true and accurate to the best of my knowledge.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Candidate Signature:</b>	<b>Date:</b>		

# TCP TRAINING

List of activities completed by the Learner in the workplace. <b>Control Traffic with Stop Slow Bat – RIIWHS205D</b>	TCP #01	TCP #02	TCP #03
I can access, interpret and apply site traffic plan procedures and ensure the work activity is compliant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can obtain, confirm, clarify and apply work instructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can obtain, confirm, clarify and apply safety requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify, obtain and implement signage and devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select tools and equipment, check for serviceability and rectify or report and faults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can Identify, confirm, clarify and apply environmental protection requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can position or confirm temporary traffic signs and barriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can direct and control traffic safely and to industry standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can control vehicles and pedestrian traffic and ensure their safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can monitor traffic, make adjustments for changing conditions and position waiting vehicles for smooth traffic flow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can use hand held stop/slow bats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can use visibly clear and unobstructed hand signals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can Report traffic offenders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can adjust communication device controls for optimum reception/transmission results	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can transmit messages clearly and concisely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can maintain communication device power supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can check communications contact after nominated period of non-contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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I can remove or cover signs and devices sequentially to provide warning to motorists during shutdown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can clean, check, maintain and store tools and equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can follow site and equipment safety requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can determine equipment types, characteristics, technical capabilities and limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can explain operational and maintenance procedures for equipment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can describe and understand the effects of travel speed and vehicle mass on stopping distances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can interpret and implement safe work method statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can comply with Traffic Control Plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I confirm the information provided is true and accurate to the best of my knowledge.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Candidate Signature:</b>	<b>Date:</b>		



# TCP TRAINING

List of activities completed by the Learner in the workplace. <b>Implement Traffic Control Plans – RIWHS302D</b>	TCP #01	TCP #02	TCP #03
I can access, interpret and apply traffic management documentation and ensure the work activity is compliant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can obtain, read, interpret, clarify and confirm work requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify, address and report potential risks, hazards and environmental issues and implement control measures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select and wear personal protective equipment appropriate for the work activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify, obtain and implement traffic control signage and devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select, and check for faults, tools and equipment to carry out tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify, confirm and apply environmental protection requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can check the designated traffic controllers' training and qualifications for currency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can advise traffic controllers of the traffic flow requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select traffic guidance scheme to suit site conditions, traffic volumes and work activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can determine and ensure adherence to work schedule, maximum traffic delays, signals and site communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure signs and devices are correctly positioned on the approaches to the work area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure that signs and devices are positioned and displayed on each approach laterally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure traffic is controlled effectively to protect the work crew and ensure traffic flow is monitored and effectiveness of guidance scheme / TCP determined	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can monitor work activities and provide guidance to adjust scheme or TCP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can apply processes for dealing with traffic controllers who fail to adhere to approved procedures and can apply procedures to deal with offending motorists	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure traffic is controlled to protect work crew removing traffic control devices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# TCP TRAINING

List of activities completed by the Learner in the workplace. <b>Implement Traffic Control Plans – RIIWHS302D</b>	TCP #01	TCP #02	TCP #03
I can remove signs in sequence to provide maximum warning during removal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure guidance scheme / TCP details are recorded and reported as required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure incidents are recorded and reported as required. I can apply procedures to deal with non-compliant crew and motorists	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I ensure work area is appropriately cleared and tools and equipment are cleaned, checked, maintained and stored	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I work effectively with others to undertake and complete the traffic management plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can comply with written and verbal reporting requirements and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can communicate clearly and concisely with others to resolve coordination requirements prior to commencing and during work activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I implemented a traffic control plan on a site where a construction vehicle was present and controlled through the worksite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify and select traffic guidance scheme / TCPs according to conditions and directions received	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can select and implement signage and device requirements, position and display according to site plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can monitor and adjust scheme according to variances in requirements – tolerances 10% / 25%.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can read, interpret and understand how to comply Safe Work Method Statements relevant to the traffic management industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify equipment types, their characteristics, technical capabilities and limitations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify site isolation and traffic control responsibilities and authorities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can identify quality requirements and apply civil construction terminology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>I confirm the information provided is true and accurate to the best of my knowledge.</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Candidate Signature:</b>	<b>Date:</b>		